

**Minutes of the Norwich Airport Consultative Committee
held on Wednesday 24th April @ 1400hrs
Hellesdon Parish Council Office**

1) Present:	S Gurney	Norfolk County Council (Chairman)
	R Pace	Norwich Airport Ltd
	J Dewing	Saxonair Charter Ltd
	J May	Saxonair Charter Ltd
	B Leggett	Old Catton PC
	R Fisher	Frettenham PC
	J Anderson	Drayton PC
	P Daly	Spixworth PC
	L Rogers	Hainford PC
	A Tipple	Broadland District Council
	M Booth	Broadland District Council & Sprowston TC

Apologies:

G Hegarty	Horsham & Newton St Faith PC
P Langley	Norwich Airport Ltd
A Plume	KLMUK Engineering
J Latchford	Taverham PC
R Sear	Hellesdon PC

2) Minutes of the previous meeting held 28th February 2024 and any matters arising:

The minutes of the previous meeting held on the 28th February 2024 were amended and agreed by those present at the meeting and duly signed by the Chairman as a true and accurate record of that meeting.

Matters Arising: None cited.

3) Managing Director's Report

Passenger numbers for the financial year ended 31 March 2024 were 351,000 which was 2% more than last year but 13% below expectation. International, Domestic and Offshore passengers are below expectation. We expect passenger numbers to increase towards 400,000 in the coming year but may be the following year (FY26) before passenger numbers recover back to 2019 levels.

Ryanair launched their first services from Norwich on the 1st of April, with flights operating to Alicante, Faro and Malta. Feedback suggests sales continue to be positive and clarity on the winter schedule is expected during the coming month. We have a significant amount of positive publicity

with a BBC Look East 3-minute segment on 1st April. The Breakfast show for BBC Radio Norfolk was also broadcast live from the Departure Lounge on the 8th of April. Operations are going well so far.

The summer season will commence on 1st May 2024 when the summer flights program with Tui and Blue Islands will begin.

Work continues the Airport's Surface Access Strategy (ASAS) and we are in discussion with the Local Planning Authority to agree the final text. Revised targets have been submitted to the Local Planning Authority.

The project to upgrade the Terminal power supply continues and the project is expected to be complete by June which will provide greater resilience and capacity for future power requirements.

Richard Pace
Managing Director
24 04 24

4) **Operations and ATS Report**

Focus has been preparation for Ryanair who commenced operations on 01 April 2024 to Alicante, Faro and Malta on a Monday and a Friday.

Opening hours extended to 2230 to accommodate KLM.

Summer season commences 01 May 2024 with TUI – similar programme as last year.

Most departments have completed Diversity and Inclusion training.

Net Zero Steering Group Meeting. The airport is currently in the process of trialing HVO for selected airside vehicles as part of our NetZero ambitions.

Terminal power upgrade project underway.

Mandatory Occurrence reports filed:

Date	Category	Details
13/01/2024	Aircraft Incident	KLM UKE flight departing from Stand 6 taxied over the aircraft chock. Chock had been left in during aircraft walk round inspection. Not noticed by Ground Crew.
14/01/2024	ATZ Infringement	Light aircraft entered the Norwich CTA approx. 13nm East of Norwich without a clearance.

18/01/2024	Drone	Drone observed by ATC. Appeared to be behind Stand 4 from an ATC perspective, flying at approx. 150ft.
22/01/2024	Laser attack	Pilot of P68 informed NAL ATC they had been targeted by a laser. Police informed.
01/02/2024	Airfield Equipment – Lights	Very bright lights installed at RFFS prevent being able to see aircraft taxiing on taxiway A – lights adjusted.
17/02/2024	Full Emergency	PA28 reported a low voltage warning light when approximately 12nm south of EGS. The aircraft requested to return and land safely.
24/02/2024	FOD	During the Pre-opening airfield inspection, 2 x AA batteries were found on Helicopter Spot 24.
27/02/2024	Bird Strike	During a routine wildlife inspection, a bird carcass was found East of Delta Intersection. Full length inspection was completed, nothing else found. Identified as a Skylark. No reports of any bird strikes.
29/02/2024	Laser attack	Aircraft on a 2.5mile final on the ILS R27 reported a laser being shone at them from their left at a range of about 2 miles. The aircraft landed safely.
01/03/2024	Laser Attack	EAAA reported a laser attack on the aircraft originating from a position 2 miles north of Norwich city centre.
07/03/2024	FOD on Runway	FOD on Runway – Plastic sheet from traffic cone.
18/03/2024	Bird Strike	Airfield electricians found a bird carcass on the runway. Nothing reported by pilots that had departed/arrived. The carcass was removed.
18/03/2024	Taxiway Incursion	Maintenance department was operating on the airfield and requested to be told if any movement was to take place on the Alpha loop and said they would take 1-2 minutes to vacate.

		KLM tug 2 was instructed to tow from the EAP to C2. As they were leaving the EAP, they reported a vehicle on the taxiway ahead. Then the vehicles moved and Maintenance 1 + Maintenance 2 report taxiway vacated.
24/03/2024	Taxiway Incursion	After being given taxi instruction from the Saxon apron to A2, light aircraft misrouted onto the Eastern apron via S2 before turning around and leaving via S2 for A2. This was reported to ATC by OP1 on the UHF. There was no traffic to effect and no confliction.
24/03/2024	Full Emergency	During the approach, aircraft reported a flap warning. The aircraft initially held in the vicinity, whilst the crew assessed whether a flapless landing at Norwich Airport was possible. The aircraft reported hot brakes on landing, but eventually taxied to stand as normal and shut down.

Phil Langley
Operations Director
April 2024

5) Offshore Helicopter Activity

Offshore activity remains lower than last year, and we expect levels to be maintained at current levels this year.

6) AOB

SG advised that modified plans for the proposed Yellow Pedal Way have been published which detail a revised route and lighting.

JD confirms Saxonair have submitted planning for a Solar Panel Plane Port which will be used to charge the electric aircraft. Saxonair have secured a Spitfire for the summer months for pleasure flights which will be available to book May – Sept.

SG/JD to liaise to confirm a date for a visit to view the electric aircraft and hopefully coincide this to include the Spitfire.

7) Date of next meeting

24 Jul (AGM)